

Carbon Reduction Plan

Supplier name: Gillett Ltd

Publication date: July 2026

Commitment to achieving net zero

Gillett Ltd (Gillett) is committed to achieving net zero emissions by 2050.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2023-24 (1 April 2023 – 31 March 2024)

Additional details relating to the baseline emissions calculations:

Since Gillett's staff are all home-based and the company owns battery electric vehicles (BEVs), Gillett has no Scope 1 emissions. Although electricity is used in home offices, the purchase of this electricity is not by Gillett. The company's BEVs were not in use in the baseline year. Therefore, Gillett has no Scope 2 emissions in the baseline year.

In the baseline year, Gillett purchased two BEVs. Associated scope 3 emissions are recorded as part of 2. Capital goods. This was a one-off purchase and not expected to be repeated in following years.

The baseline footprint is recalculated each year to account for methodological changes.

Baseline year emissions:		
Emissions		Total (tCO₂e)
Scope 1		0.00
Scope 2		0.00
Scope 3 (included categories below)		35.44
Included Scope 3 categories	1. Purchased goods & services	5.06
	2. Capital goods	25.49
	3. Fuel- and energy-related activities	0.00 ¹
	4. Upstream transportation & distribution	0.00 ²
	5. Waste generated in operations	0.00 ³
	6. Business travel	0.90
	7. Employee commuting	3.99 ⁴
	9. Downstream transportation & distribution	0.00 ⁵
Total emissions		35.44

¹ Gillett did not directly consume fuel or energy in the baseline year.

² Gillett does not sell physical products and so this category is not relevant to the business.

³ As all employees work from home, waste volumes are likely negligible and not separated from household waste so are not currently reported.

⁴ All employees work from home, so this category includes only emissions from homeworking.

⁵ Gillett does not sell physical products and so this category is not relevant to the business.

Current emissions reporting

Reporting year: 2025-26 (1 April 2025 – 31 March 2026)

Additional details relating to the reporting year emissions calculations:

Scope 2 emissions have increased since the baseline as the company owns and operates two BEVs. Emissions from Scope 3 Category 2 (Capital Goods) have decreased as the embodied emissions associated with the purchase of the vehicles were accounted for in the year of purchase.

Reporting year emissions:

Emissions		Total (tCO ₂ e)
Scope 1		0.00 ⁶
Scope 2		0.15
Scope 3		13.13
Included Scope 3 categories	1. Purchased goods & services	7.68
	2. Capital goods	1.17
	3. Fuel- and energy-related activities	0.06
	4. Upstream transportation & distribution	0.00 ⁷
	5. Waste generated in operations	0.00 ⁸
	6. Business travel	0.01
	7. Employee commuting	4.21 ⁹
	9. Downstream transportation & distribution	0.00 ¹⁰
Total emissions		13.28

⁶ As Gillett's staff are all home-based and the company owns battery electric vehicles (BEVs), Gillett has no Scope 1 emissions.

⁷ Gillett does not sell physical products and so this category is not relevant to the business.

⁸ As all employees work from home, waste volumes are likely negligible and not separated from household waste so are not currently reported.

⁹ All employees work from home, so this category includes only emissions from homeworking.

¹⁰ Gillett does not sell physical products and so this category is not relevant to the business.

Emissions reduction targets

The organisation is committed to achieving Net Zero emissions by 2050 at the latest. We will keep this date under review, bringing it forward if possible as our carbon reduction plans develop.

Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented and will be in effect when performing the contract.

- Gillett achieved Green Small Business Certification in October 2025, having developed an environmental policy and comprehensive action plan addressing all of the significant environmental impacts of the business.
- We work remotely, which eliminates emissions from staff commuting.
- We maximise our use of videoconferencing to reduce travel to face-to-face meetings with customers.
- Purchased two BEVs to reduce business travel emissions from cars.
- Adopted a 'use of transport' policy to ensure that emissions from business travel are consistently low.
- Adopted an Environmentally Preferable Purchasing policy.
- Provided our staff with information on environmentally responsible behaviour whilst working remotely.
- Implemented the monitoring of our cloud carbon footprint via the Microsoft Emissions Dashboard.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

- Facilitating access to low-emission vehicles for our employees.
- Designing and implementing a Sustainable Software Design policy to minimise customers' emissions when using our products.

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹¹ and uses the appropriate government emission conversion factors for greenhouse gas company reporting.¹²

Scope 1 and Scope 2 emissions have been reported in accordance with SECR

¹¹ <https://ghgprotocol.org/corporate-standard>

¹² www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.¹³

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:



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Date:19/09/26.....

Signature name:John Gillett

Signature position: ...Director.....

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¹³ <https://ghgprotocol.org/standards/scope-3-standard>